



**Constitution
of the
Scottish Catholic Historical Association**

1. Name

The Association shall be called the Scottish Catholic Historical Association.

2. Object

The object of the Association is the advancement of education in and study of the part played by the Catholic Church and the Catholic Community in the life of the Scottish nation.

3. Activities

- (a) It shall produce and arrange for the publication of the Association's journal, the Innes Review, containing scholarly articles, original documents, and informed comment on other relevant published work.
- (b) It may publish individual historical works from time to time.
- (c) It may organise conferences and lectures.

4. Membership

Membership of the Association shall be of three categories: Council Members, Ordinary Members, and Honorary Members.

- (a) Council Members shall consist mainly of scholars actively engaged in the promotion of historical studies. They alone will direct the policy and activities of the Association.

Candidates for Council membership shall be elected at a statutory meeting of the Council. Candidates for Council will be proposed and seconded by Council members and accepted by a simple majority of those present at a Council meeting. They shall be elected for a period of four years, but shall be eligible for re-election. The Council shall consist of the Office Bearers and normally no more than 10 further members.

Any Member who is absent from 3 consecutive meetings of Council without presenting apologies will be deemed defacto to have resigned.

- (b) Ordinary Members shall consist of those individual subscribers whose membership is constituted by payment of their annual subscription to the Innes Review. Ordinary Members shall be entitled to receive one copy of every number of the Innes Review published in the year of their subscription. The annual subscription shall be such sum as the Council - or a publisher working on Council's behalf - may determine, payable in advance.

- (c) Honorary Members shall consist of each member of the Bishops' Conference of Scotland, and such Other distinguished bodies and individuals whose support and patronage is deemed by the Council to merit Honorary Membership. Such members shall receive all issues of The Innes Review as published, and may receive copies of any other publication produced by the Association.

No subscription shall be levied on such members.

In all questions of Honorary membership of the Association, the Council shall be the final authority.

5. Office Bearers

The Council shall elect the Office Bearers necessary for the conduct of its affairs: a Convener, Secretary, Treasurer, Editor(s) of Innes Review, and any other deemed necessary by the Council. Voting by a two-

two-thirds majority of those present shall be the final authority in all questions of election or removal of such Office Bearers. Their terms of office shall be for four years, but they shall be eligible for re-election.

6. Meetings

Two statutory meetings of the Council, normally to take place in the Spring and the Autumn, shall be held each year, at which Council shall consider reports on the activities of the Association. The Council shall have power to hold extraordinary Meetings when circumstances require. Such meetings will be held on the direction of the Convener, or upon a request served upon the Secretary, which has the support of four members of the Council. Unless otherwise specified by the constitution, decisions of Council shall be made by a simple majority of those present.

Two weeks' notice of Statutory and Extraordinary Meetings will normally be given to all Council Members by the Secretary.

A quorum shall consist of six members of the Council.

7. Funds

(a) The Association shall be a non-profit making body. All surplus income (if any) shall be used to finance research and publication in furtherance of the Association's object. Authors and Office Bearers shall receive no honorarium or remuneration, but may receive a refund of expenses authorised by the Council.

(b) All funds held by the Association for the prosecution of its work shall be vested in, and administered by, the Council, and lodged in the Association's bank in the name of the Association. The account shall be operated by four trustees who shall be Office Bearers for the time, being: the Convener, Secretary, Treasurer, and Editor of the Innes Review.

(e) The Treasurer shall report on the Association's financial affairs at each of the two Statutory meetings held in the year, and shall prepare an annual statement of accounts which shall be approved by a two-thirds majority of those present at the Council's Spring meeting.

(d) The financial year shall be the calendar year, that is running from January to December.

8. Amendments to the Constitution

Any proposed amendment to the Constitution of the Association must be supported by not less than four members of the Council and must be submitted in writing to the Secretary not less than one month before the date of the meeting at which it is to be discussed. The proposed, to be effective, must receive a two-thirds majority vote of the whole Council, either present at a meeting of the Council or having intimated their vote in writing to the Secretary in advance.

Constitution discussed at an Extraordinary meeting of Council on 6th September 2003, and ratified at the following Ordinary meeting on 29th November 2003.